COURSE SPECIFICATION

MSc Educational Leadership and Management

Academic Standards, Quality and Partnerships
Department of Student and Academic Administration

March 2018

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COURSE SPECIFICATION

Please refer to the Course Specification Guidance Notes for guidance on completing this document.

Course Title	MSc Educational Leadership and Management
Final Award	MSc
Exit Awards	PgCert, PgDip
Course Code / UCAS code (if applicable)	C2475
Mode of study	Full time, part time
Mode of delivery	Campus
Normal length of course	1 year full-time, 2 years part-time
Cohort(s) to which this course specification applies	from September 2019 intake onwards
Awarding Body	University of Portsmouth
Teaching Institution	University of Portsmouth
Faculty	Faculty of Humanities and Social Sciences
School/Department/Subject Group	School of Education and Sociology
School/Department/Subject Group webpage	http://www.port.ac.uk/school-of-education-and-childhood-studies/
Course webpage including entry criteria	http://www.port.ac.uk/courses/education-childhood-and-youth-studies/msc-educational-leadership-and-management/
Professional and/or Statutory Regulatory Body accreditations	None
Quality Assurance Agency Framework for Higher Education Qualifications (FHEQ) Level	Level 7

This course specification provides a summary of the main features of the course, identifies the aims and learning outcomes of the course, the teaching, learning and assessment methods used by teaching staff, and the reference points used to inform the curriculum.

This information is therefore useful to potential students to help them choose the right course of study, to current students on the course and to staff teaching and administering the course.

Further detailed information on the individual modules within the course may be found in the relevant module descriptors and the Course Handbook provided to students on enrolment.

Please refer to the Module Web Search for further information on the course structure and modules.

Educational aims of the course

The [Course Specification Guidance Notes](#) include advice on what to include in this section.

- To provide a coherent course of studies for students who wish to develop a detailed knowledge and understanding of management issues in education and training organisations.
- To meet the developing needs of those holding, or aspiring to hold, senior positions in such organisations.
- To provide a challenging and stimulating experience of study.
- To ensure that the scholarship and professional expertise of staff informs the curriculum.
- To provide students with the skills and knowledge to undertake research and scholarship on specific issues in Educational Leadership and Management and in their own professional practice
- To contribute to the support of students in improving their own professional knowledge and practice.

Course Learning Outcomes and Learning, Teaching and Assessment Strategies

The [Quality Assurance Agency for Higher Education (QAA)](#) sets out a national framework of qualification levels, and the associated standards of achievement are found in their [Framework for Higher Education Qualifications](#) document.

The Course Learning Outcomes for this course are outlined in the tables below.

A. Knowledge and understanding of:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
A1	The influence of organisational structures and culture on the role of "self" and others. (ES 5.1 - 3)	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*
A2	Human resource management and associated concepts. (ES 5.1 - 3)	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*
A3	The marketing concept and its relevance to education and training organisations. (ES 5.1 - 3)	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*
A4	Management of accounts, budgeting and standard setting. (ES 5.1 - 3)	*lectures, seminars, group work, use of directed resources on VLE.*	*Online assessment*
A5	A full range of research methods necessary to complete a dissertation. (ES 5. 5-6)	*lectures, seminars, group*	*Written artefacts such as*

| | | work, use of directed resources on VLE. | essays and oral Presentations, |

Add additional rows as required.

B. Cognitive (Intellectual or Thinking) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
B1	Synthesise, interpret and analyse information from different sources.	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations, Dissertation*
B2	Evaluate information from different sources, developing alternative lines of enquiry where appropriate	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations, Dissertation*
B3	Critically assess problems, researching information needed to establish their critical features	*lectures, seminars, group work, use of directed resources on VLE.*	*Dissertation*
B4	Evaluate appropriate methods to illustrate problem solving process; present results to peers	*lectures, seminars, group work, use of directed resources on VLE.*	*Presentations*
B5	Assess and reflect on the effectiveness of strategy, including factors that have an impact on outcomes	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*

Add additional rows as required.

C. Practical (Professional or Subject) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
C1	Recognise the influence of organisational structures and culture on the role of "self" and others	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*

C2	Assess important attributes for personal management effectiveness and identify personal strengths and weaknesses	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*
C3	Evaluate human resource management and associated concepts	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays, oral presentations , article critiques.*
C4	Evaluate the complexities of human resource management of an institution in relation to human resource development, policy and practice	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays, oral presentations , article critiques.*
C5	Assess the marketing concepts and its relevance to organisations in general, and own organisation in particular	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays, oral presentations , article critiques.*

Add additional rows as required.

D. Transferrable (Graduate and Employability) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment Methods
D1	Evaluate a range of strategies and resources to explore problems	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*
D2	Research different options and formulate viable proposals for managing the work and resolving problems	*lectures, seminars, group work, use of directed resources on VLE.*	*Dissertation*
D3	Gain commitment to proposals from relevant people; establish the expertise, resources, and monitoring procedures to get results	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,* *Dissertation*
D4	Ensure that others are clear about their roles and responsibilities	*lectures, seminars, group work, use of directed*	*Written artefacts such as essays and oral Presentations,*

			resources on VLE.	
D5	Take a lead role in making things happen, sustaining motivation and effective working relationships	*lectures, seminars, group work, use of directed resources on VLE.*	*Written artefacts such as essays and oral Presentations,*

Add additional rows as required.

Academic Regulations

The current University of Portsmouth Academic Regulations will apply to this course.

Support for Student Learning

The University of Portsmouth provides a comprehensive range of support services for students throughout their course, details of which are available at the MyPort student portal.

In addition to these University support services this course also provides Academic skills sessions linked to core module for students new to HE /International students.

Evaluation and Enhancement of Standards and Quality in Learning and Teaching

The University of Portsmouth undertakes comprehensive monitoring, review and evaluation of courses within clearly assigned staff responsibilities. Student feedback is a key feature in these evaluations, as represented in our Policy for Listening to and Responding to the Student Voice where you can also find further information.

Reference Points

The course and outcomes have been developed taking account of:

Insert additional reference points or delete as required

- University of Portsmouth Curriculum Framework Specification
- University of Portsmouth Education Strategy 2016 - 2020
- University of Portsmouth Code of Practice for Work-based and Placement Learning
- Quality Assurance Agency UK Quality Code for Higher Education
- Quality Assurance Agency Qualification Characteristic Statements
- Quality Assurance Agency Subject Benchmark Statement for ***enter the relevant statement for this course***
- Quality Assurance Agency Framework for Higher Education Qualifications
- Vocational and professional experience, scholarship and research expertise of the University of Portsmouth's academic members of staff
- National Occupational Standards

Disclaimer

The University of Portsmouth has checked the information provided in this Course Specification and will endeavour to deliver this course in keeping with this Course Specification. However, changes to the course may sometimes be required arising from annual monitoring, student feedback, and the review and update of modules and courses.

Where this activity leads to significant changes to modules and courses there will be prior consultation with students and others, wherever possible, and the University of Portsmouth will take all reasonable steps to minimise disruption to students.

It is also possible that the University of Portsmouth may not be able to offer a module or course for reasons outside of its control, for example, due to the absence of a member of staff or low student registration numbers. Where this is the case, the University of Portsmouth will endeavour to inform applicants and students as soon as possible, and where appropriate, will facilitate the transfer of affected students to another suitable course.

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