



# COURSE SPECIFICATION

*BA (HONS) FINANCE WITH BUSINESS COMMUNICATION (TOP-UP)*

## Academic Standards, Quality and Partnerships

Department of Student and Academic Administration

May 2020

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## COURSE SPECIFICATION

Please refer to the [Course Specification Guidance Notes](#) for guidance on completing this document.

<b>Course Title</b>	<b><i>BA (Hons) Finance with Business Communication (Top-Up)</i></b>
Final Award	<i>BA</i>
Exit Awards	<i>DipHE</i>
Course Code / UCAS code (if applicable)	<i>C2371F</i>
Mode of study	<i>Full time</i>
Mode of delivery	<i>Campus</i>
Normal length of course	<i>2 years</i>
Cohort(s) to which this course specification applies	<i>from September 2019 intake onwards</i>
Awarding Body	<i>University of Portsmouth</i>
Teaching Institution	<i>University of Portsmouth</i>
Faculty	<i>Faculty of Business and Law</i>
School/Department/Subject Group	<i>Accounting and Financial Management</i>
School/Department/Subject Group webpage	<a href="https://www.port.ac.uk/about-us/structure-and-governance/organisational-structure/our-academic-structure/faculty-of-business-and-law/portsmouth-business-school">https://www.port.ac.uk/about-us/structure-and-governance/organisational-structure/our-academic-structure/faculty-of-business-and-law/portsmouth-business-school</a>
Course webpage including entry criteria	<a href="https://www.port.ac.uk/study/courses/ba-hons-finance-with-business-communication-top-up">https://www.port.ac.uk/study/courses/ba-hons-finance-with-business-communication-top-up</a>
Professional and/or Statutory Regulatory Body accreditations	<i>None</i>
<u>Quality Assurance Agency Framework for Higher Education Qualifications (FHEQ) Level</u>	<i>Level 6</i>

This course specification provides a summary of the main features of the course, identifies the aims and learning outcomes of the course, the teaching, learning and assessment methods used by teaching staff, and the reference points used to inform the curriculum.

This information is therefore useful to potential students to help them choose the right course of study, to current students on the course and to staff teaching and administering the course.

Further detailed information on the individual modules within the course may be found in the relevant module descriptors and the Course Handbook provided to students on enrolment.

Please refer to the [Module Web Search](#) for further information on the course structure and modules.

## Educational aims of the course

The [Course Specification Guidance Notes](#) include advice on what to include in this section.

The BA (Hons) Finance with Business Communication Programme:

- To provide a challenging and stimulating study environment
- To provide students with the opportunity to develop key skills
- To equip graduates with the necessary transferable skills for lifelong learning and flexibility in the context of changing labour markets.
- To provide students with the skills and knowledge required to maximise career and postgraduate study opportunities.
- To develop students English Language and Business Communication skills
- To develop an understanding of the theories and practice of finance.
- To encourage ongoing critical and evaluative modes of thinking in all areas of study.
- To provide a rigorous programme of study relating to accountancy and finance that will meet current organisational needs.
- To provide an understanding of finance and the tools of financial analysis.

## Course Learning Outcomes and Learning, Teaching and Assessment Strategies

The [Quality Assurance Agency for Higher Education \(QAA\)](#) sets out a national framework of qualification levels, and the associated standards of achievement are found in their [Framework for Higher Education Qualifications](#) document.

The Course Learning Outcomes for this course are outlined in the tables below.

### A. Knowledge and understanding of:

Graduates will have knowledge and understanding of finance and business communications. In order to show this they will be able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
A1	Explain the theory and practice of finance and business communications.		
A2	Critique the theory and practice of finance and business communications.		
A3	Deploy accurately established techniques of analysis and enquiry within the areas of finance and business communication.	Delivery methods of the core finance modules primarily adopt a workshop or team teaching approach. Other units are taught using a combination of lectures, seminars, laboratory work and workshops. Delivery methods varies based on the topics being covered.	Assessment is via a mix of coursework and exam, although some units will be assessed by via coursework only. Coursework includes individual and group work, presentations, case studies and assignments.

### B. Cognitive (Intellectual or Thinking) skills, able to:

Graduates will have critical thinking skills. In order to show this they will be able to:

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LO number	Learning outcome	Learning and Teaching methods	Assessment methods
B1	Find appropriate data and synthesize this to produce a critical piece of work.		
B2	Critically evaluate assumptions and data that may be incomplete to make judgments.	These outcomes are primarily developed through discussions (normally in seminars and workshops) and via supported independent learning. The delivery method varies based on the topics being covered.	These outcomes are assessed via examinations, however they are primarily assessed through coursework (both individual and group submissions). The coursework uses an array of methods including presentations, reports, simulations and portfolios.

**C. Practical (Professional or Subject) skills, able to:**

*Graduates will be problem solvers with a creative, entrepreneurial mindset.* In order to show this they will be able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
C1	Analyse a realistic problem and develop creative solutions		
C2	Manage a project successfully to a conclusion	The course relies on case studies & simulations to deliver core concepts. Students receive guidance, support and exposure to working on increasingly complex projects over the course. This is delivered via a combination of lectures, seminars, laboratory work and supervisory meetings.	Both examinations & coursework are based on realistic business problems. The students are required to manage a number of both individual and group projects during their course.

**D. Transferrable (Graduate and Employability) skills, able to:**

*Graduates will be effective communicators.*

*Graduates will be global citizens with an awareness of how issues of ethics and corporate social responsibility affect professional practice.*

In order to show this they will be able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
D1	Work to deliver an effective presentation.		
D2	Communicate effectively in a piece of written work that addresses the brief given.	Transferable skills are developed through a	Outcomes D1 & D2 are primarily assessed through

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
D3	Show understanding of the impact of international issues in a piece of written work in a realistic problem scenario.	combination of group & personal tutorials, seminars,	coursework (both individual and group submissions). The coursework uses an array of methods including presentations, reports, simulations and portfolios.
D4	Show understanding of corporate social responsibility issues and how those may affect professional practice.	laboratory work and workshops. International and CSR issues are embedded into a number of modules & primarily developed via lectures, discussion & guided independent study.	Outcomes D3 & D4 are assessed via both coursework and examination.

## Academic Regulations

The current University of Portsmouth [Academic Regulations](#) will apply to this course.

## Support for Student Learning

The University of Portsmouth provides a comprehensive range of support services for students throughout their course, details of which are available at the [MyPort](#) student portal.

In addition to these University support services this course also provides dedicated induction activities and student tutorial programmes at level 5 and 6 which are specifically designed to support the transition of direct entry students to the requirements for studying at a UK University.

## Evaluation and Enhancement of Standards and Quality in Learning and Teaching

The University of Portsmouth undertakes comprehensive monitoring, review and evaluation of courses within clearly assigned staff responsibilities. Student feedback is a key feature in these evaluations, as represented in our [Policy for Listening to and Responding to the Student Voice](#) where you can also find further information.

## Reference Points

The course and outcomes have been developed taking account of:

*Insert additional reference points or delete as required*

- [University of Portsmouth Curriculum Framework Specification](#)
- [University of Portsmouth Education Strategy 2016 - 2020](#)
- [University of Portsmouth Code of Practice for Work-based and Placement Learning](#)
- [Quality Assurance Agency UK Quality Code for Higher Education](#)
- [Quality Assurance Agency Qualification Characteristic Statements](#)
- [Quality Assurance Agency Subject Benchmark Statement for \*enter the relevant statement for this course\*](#)
- [Quality Assurance Agency Framework for Higher Education Qualifications](#)

- Vocational and professional experience, scholarship and research expertise of the University of Portsmouth's academic members of staff
- National Occupational Standards.

## **Disclaimer**

The University of Portsmouth has checked the information provided in this Course Specification and will endeavour to deliver this course in keeping with this Course Specification. However, changes to the course may sometimes be required arising from annual monitoring, student feedback, and the review and update of modules and courses.

Where this activity leads to significant changes to modules and courses there will be prior consultation with students and others, wherever possible, and the University of Portsmouth will take all reasonable steps to minimise disruption to students.

It is also possible that the University of Portsmouth may not be able to offer a module or course for reasons outside of its control, for example, due to the absence of a member of staff or low student registration numbers. Where this is the case, the University of Portsmouth will endeavour to inform applicants and students as soon as possible, and where appropriate, will facilitate the transfer of affected students to another suitable course.

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