



UNIVERSITY OF
PORTSMOUTH

COURSE SPECIFICATION

Partnership Programme Postgraduate MSc/MA

**Academic Standards, Quality and Partnerships
Department of Student and Academic Administration**

March 2018

Copyright

The contents of this document are the copyright of the University of Portsmouth and all rights are reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted, in any form or by any means, such as electronic, mechanical, photocopied, recorded or otherwise, without the prior consent of the University of Portsmouth.

COURSE SPECIFICATION

Please refer to the [Course Specification Guidance Notes](#) for guidance on completing this document.

Course Title	MA Business and Computer Studies MA Business Management MA Professional Studies MSc Applied Computing MSc Applied Science MSc Professional Studies MSc Engineering MSc Engineering and Management MSc Engineering Project Management MSc Maritime Studies MSc Occupational Health and Safety Management MSc Occupational Health, Safety and Environmental Management
Final Award	<i>MA/MSc</i>
Exit Awards	<i>N/A</i>
Course Code / UCAS code (if applicable)	Each student is registered on C0407P Partnership Masters Programme C1742P MA Business and Computer Studies C1743P MA Business Management C1744P MA Professional Studies C1745P MSc Applied Computing C1746P MSc Applied Science C1747P MSc Professional Studies C1748P MSc Engineering C1749P MSc Engineering and Management C2169P MSc Engineering Project Management C2077P MSc Maritime Studies C0633P MSc Occupational Health and Safety Management C2453P MSc Occupational Health, Safety and Environmental Management
Mode of study	<i>Part-time</i>
Mode of delivery	<i>Work-based learning</i>
Normal length of course	<i>Up to 5 years</i>
Cohort(s) to which this course specification applies	<i>September 2019 intake onwards</i>

Course Title	MA Business and Computer Studies MA Business Management MA Professional Studies MSc Applied Computing MSc Applied Science MSc Professional Studies MSc Engineering MSc Engineering and Management MSc Engineering Project Management MSc Maritime Studies MSc Occupational Health and Safety Management MSc Occupational Health, Safety and Environmental Management
Awarding Body	<i>University of Portsmouth</i>
Teaching Institution	<i>University of Portsmouth</i>
Faculty	<i>Faculty of Technology</i>
School/Department/Subject Group	<i>Learning at Work</i>
School/Department/Subject Group webpage	<i>www.port.ac.uk/learningatwork</i>
Course webpage including entry criteria	<i>http://www.port.ac.uk/learning-at-work/about-our-postgraduate-degrees/</i>
Professional and/or Statutory Regulatory Body accreditations	<p><i>Institute of Occupational Safety and Health (IOSH)</i> <i>Institute of Environmental Management and Assessment (IEMA)</i></p> <p>Whilst none of the degrees on the postgraduate Partnership Programme is accredited as a route to Chartered status, all the engineering-related Master's have the approval of The Institute of Marine Engineering, Science and Technology, The Institution of Mechanical Engineers, The Institution of Engineering and Technology, The Society of Operations Engineers, The Institute of Healthcare Engineering and Estates Management, The Institution of Gas Engineers and Managers and The Royal Aeronautical Society. Students seeking chartered status are required to submit their learning contracts to the relevant learned institution for approval in lieu of accreditation.</p> <p>Non-engineering related postgraduate students can follow the same procedure with their relevant learned institution, but, as yet, no formal arrangements exist for approval.</p>
<u>Quality Assurance Agency Framework for Higher Education Qualifications (FHEQ) Level</u>	7

This course specification provides a summary of the main features of the course, identifies the aims and learning outcomes of the course, the teaching, learning and assessment methods used by teaching staff, and the reference points used to inform the curriculum.

This information is therefore useful to potential students to help them choose the right course of study, to current students on the course and to staff teaching and administering the course.

Further detailed information on the individual modules within the course may be found in the relevant module descriptors and the Course Handbook provided to students on enrolment.

Please refer to the [Module Web Search](#) for further information on the course structure and modules.

Educational aims of the course

The [Course Specification Guidance Notes](#) include advice on what to include in this section.

This suite of postgraduate awards allows students to build and follow a personal study programme at Master's level incorporating a range of topics appropriate to their employment. It is a work-based programme managed by a Learning Contract.

Postgraduate learning at work programmes developed through the Partnership Programme aim to equip students to progress within their specific fields of practice and to be able to apply their skills and knowledge in new areas. More generally, the programme aims to:

- provide learning relevant to the career development of people in work
- provide learning which is at the leading edge of technology and professional practice and which is relevant to the career development of people who are in work
- value and accredit the student's relevant, Master's level, prior learning
- provide a quality assured framework that enables negotiated study programmes, encapsulated in personal Learning Contracts, that include university and work-based study to result in named University master's awards
- ensure flexibility within the programme that meets the variable time constraints and changing strategic needs of the world of work

The overall philosophy of the Partnership Programme is to encourage and reward career related lifelong learning by:

- accrediting career relevant and self-managed learning that is at postgraduate level
- enhancing the scholarship of work-based learners, by requiring the development of a range of self-managed, conceptual and analytical skills applicable to practical problems within their professional fields
- assisting in the personal and professional development of students so that they may improve the contribution they can make to the organisations in which they are employed
- furthering the University's plans for expanding work-based learning (WBL) and widening participation, through the provision of education that is relevant to the economy (local, national and international) and maximise learning partnerships between the University and industry, commerce, the services and voluntary sectors
- encouraging industry and commerce to become partners in developing their employees' technical and business competences

Course Learning Outcomes and Learning, Teaching and Assessment Strategies

The [Quality Assurance Agency for Higher Education \(QAA\)](#) sets out a national framework of qualification levels, and the associated standards of achievement are found in their [Framework for Higher Education Qualifications](#) document.

The Course Learning Outcomes for this course are outlined in the tables below.

A. Knowledge and understanding of:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
A1	A comprehensive understanding of principles and techniques applicable to their own research or	Tutorials, lectures	WBL project reports,

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
	advanced scholarship defined in the Learning Contract		<i>reflective reports, TM assessment</i>
A2	The ability to apply these techniques in addressing real-world situations and problems	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
A3	Current issues and / or new developments, many of which are at, or informed by, the forefront of their specific field of study or area of professional practice	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
A4	Future trends in their area of study and an appreciation of their impact on their field of employment	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>

Add additional rows as required.

B. Cognitive (Intellectual or Thinking) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment Methods
B1	Habitually reflect on and appraise professional achievements, leading to action on professional practice within valued professional standards	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
B2	Analyse and critically appraise own work and propose and manage innovative developments in professional practice	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
B3	Be self-aware, open and sensitive to diversity in terms of people, cultures, business and management issues	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>

Add additional rows as required.

C. Practical (Professional or Subject) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
C1	Plan, execute and report on a significant work-based project using established professional techniques	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
C2	Manage projects to time and material resource	Tutorials,	<i>WBL project</i>

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
	constraints	lectures	<i>reports, reflective reports, TM assessment</i>
C3	Research, analyse and evaluate information from academic, company and professional sources to understand and progress their work in a wider context	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
C4	Apply professional codes of practice and industry standards to work in the context of the named award	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>

Add additional rows as required.

D. Transferrable (Graduate and Employability) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
D1	Communicate professionally using various written forms and IT and through presentations and discussion	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
D2	Use information technology as a research and communication tool	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
D3	Deal with complex issues both systematically and creatively. Make sound judgements in the absence of complete data and communicate their conclusions clearly to specialist and non-specialist audiences	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
D4	Assess problems and use problem-solving methods in own professional practice and developing areas.	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>
D5	Self-appraise learning strengths and needs. Plan, manage deliver and evaluate own work against agreed criteria	Tutorials, lectures	<i>WBL project reports, reflective reports, TM assessment</i>

Add additional rows as required.

Academic Regulations

The current University of Portsmouth [Academic Regulations](#) will apply to this course.

Support for Student Learning

The University of Portsmouth provides a comprehensive range of support services for students throughout their course, details of which are available at the [MyPort](#) student portal.

In addition to these University support services this course also provides...

- The Programme is managed by a Programme Director, Programme Leader and Department Manager.
- A learning management day is conducted within induction week, however, there is also an online induction programme for those who cannot attend in person. This induction process introduces the student to the University and Programme and this is followed by successive learning management module workshops. The programme will include course related issues on learning contracts, WBL, reflective writing, professional study, student support and library induction and research methods.
- Each student has a learning manager, personal tutor and workplace partner at work who respectively provide learning management, academic and professional support and guidance.
- The Learning Management Handbook and module guides provide information about the University (regulations, facilities etc) and the Programme (structure, Learning Contract and award regulations, etc)
- Learning achieved through non-Partnership modules is additionally supported with standard means.

Evaluation and Enhancement of Standards and Quality in Learning and Teaching

The University of Portsmouth undertakes comprehensive monitoring, review and evaluation of courses within clearly assigned staff responsibilities. Student feedback is a key feature in these evaluations, as represented in our [Policy for Listening to and Responding to the Student Voice](#) where you can also find further information.

Reference Points

The course and outcomes have been developed taking account of:

- [University of Portsmouth Curriculum Framework Specification](#)
- [University of Portsmouth Education Strategy 2016 - 2020](#)
- [University of Portsmouth Code of Practice for Work-based and Placement Learning](#)
- [University of Portsmouth Policy for Recognition of Prior Learning \(2018\)](#)
- [Quality Assurance Agency UK Quality Code for Higher Education](#)
- [Quality Assurance Agency Qualification Characteristic Statements](#)
- [Quality Assurance Agency Subject Benchmark Statement \(appropriate to the award title\)](#)
- [Quality Assurance Agency Framework for Higher Education Qualifications](#)
- Requirements of Professional and/or Statutory Regulatory Bodies: Institute of Occupational Safety and Health (IOSH) and Institute of Environmental Management and Assessment (IEMA), Engineering Council (UK-SPEC)
- Vocational and professional experience, scholarship and research expertise of the University of Portsmouth's academic members of staff
- National Occupational Standards

Disclaimer

The University of Portsmouth has checked the information provided in this Course Specification and will endeavour to deliver this course in keeping with this Course Specification. However, changes to the course may sometimes be required arising from annual monitoring, student feedback, and the review and update of modules and courses.

Where this activity leads to significant changes to modules and courses there will be prior consultation with students and others, wherever possible, and the University of Portsmouth will take all reasonable steps to minimise disruption to students.

It is also possible that the University of Portsmouth may not be able to offer a module or course for reasons outside of its control, for example, due to the absence of a member of staff or low student registration numbers. Where this is the case, the University of Portsmouth will endeavour to inform applicants and students as soon as possible, and where appropriate, will facilitate the transfer of affected students to another suitable course.

Copyright

The contents of this Course Specification are the copyright of the University of Portsmouth and all rights are reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted, in any form or by any means, such as electronic, mechanical, photocopied, recorded or otherwise, without the prior consent of the University of Portsmouth.

Document details

Author	<i>Michelle Juchau</i>
Date of production and version number	<i>[25/7/18] [1]</i>
Date of update and version number	<i>[2/7/20] [2]</i>
Minimum student registration numbers	<i>1</i>